



*Memorial  
Intention  
Masterpage*

Welcome to the Memorial Intention Masterpage! Here, you will find any and all information regarding Memorial Intentions at Saint Francis of Assisi. This includes each type of Memorial Intention we offer and how to order them! We hope that this makes things easier for you, as well as for us here in the Rectory. *The first page explains what types of Memorial Intentions we have, and the second page explains our guidelines and how to request a Memorial Intention.*

## What Type of Memorial Intentions are There?

The **Sanctuary Lamps** on either the Blessed Mother Side or the St. Joseph Side can be lit for a specific intention. The Intention lasts for one week, beginning with the Saturday night Vigil and continuing for the week, until the following Saturday morning. Each Sanctuary Lamp is \$10.00. The Intention also goes in that week's Bulletin.

The **Altar Bread & Wine** can be requested for a specific intention. The Intention lasts for one week, beginning with the Saturday night Vigil and continuing for the week, until the following Saturday morning. The Bread & Wine Intention is \$30.00. The Intention also goes in that week's Bulletin.

The **Floral Arrangements** on the Altars can be requested for a specific intention. The Flowers and Intention remain for one week, beginning with the Saturday night Vigil and continuing for the week, until the following Saturday morning. The **Main Altar Floral Arrangement** is \$80.00, and a **Side Altar Floral Arrangement** (*Blessed Mother or St. Joseph side*) is \$50.00 each side. The Intention also goes in that week's Bulletin.

# How Do I Request a Memorial Intention?

Memorial Intentions can be requested the same way as our Mass Cards - either via phone or email. If you are requesting by phone, simply call 610-272-0402 and speak to the front office staff or leave a voicemail message for our Secretary. If you are requesting via email, send an email to:

[admin@sfanorristown.com](mailto:admin@sfanorristown.com) with the following information:

1. What type of Memorial Intention you are requesting.
2. Who the Intention is for.
3. Who is requesting the intention.
4. **If you are requesting flowers or a Sanctuary Lamp, please specify which Altar you would like.**
5. **If you are requesting flowers, please indicate if you would like any specific flowers or colors.**
6. *Once your intention is confirmed, you can stop at the Rectory to pay. Payment is accepted via check or cash.*

## Guidelines for Memorials

1. If you would like an intention for a specific anniversary or date, please contact us **at least 2 weeks in advance**. We need to order flowers ahead of time and schedule delivery.